

Lerner Jewish Community Day School
Meeting of the Board of Directors
Tuesday, May 3, 2016
6:30-8:30 pm

In attendance: Christy Brooks, Hollis Gauss, Norma Gindes, Richard Goldberg, Elyza Halev, Andrew Janiak, Tal Lewin-Wittle, Grace Marion, Marlo Wilcox, Kathryn Wolf

Absent: Sally Brown, Jonathan Dayan, Norah Goldman, Jon Lovins, Allison Oakes

- I. Welcome
 - A. Consent Agenda and April 2016 minutes approved
 - B. Hollis briefly shares reflections on this week's parsha, including strange fire

- II. 990 Report
 - A. Tax form required for every non-profit in order to maintain our non-profit status
 1. Allison and business office reviewed and approved
 - B. Quick clarification questions and discussion
 - C. Christy moves to approve the 2014-15 990 Report, seconded by Andrew
 1. All in favor (10), motion passes

- III. Finance Updates - Etan
 - A. Etan shares updated Budget sheet utilizing new terminology (ie, replacing ordinary income, etc.)
 - B. Board reviews document
 - C. This document (perhaps a simplified/streamlined version) will be presented at the Annual Meeting
 1. Discussion ensues regarding the need for sharing the entire budget and not simplifying or streamlining the document
 2. Discussion ensues regarding sharing the 2014-15 actuals
 - a) May be challenging due to different formats, but maybe
 3. Reserves will be shared at Annual meeting too
 - D. Discussion ensues regarding questions that may arise about reserves; the last line is removed due to redundancy
 1. Clarity needed for reserves questions, the use of reserves for operations and the building up of reserves in the budget for next year
 - E. Audit scheduled next year, up for reaccreditation
 - F. Accountant charges for 990 Report are discussed; \$15K spent for forensic fix for QuikBooks; unsure about 990 Report fees
 - G. Parent survey shows concern regarding Board's management of finances, but may specifically mean Development, not Business Office finances
 1. Discussion ensues regarding the parent survey in general

- IV. Updates
 - A. Hollis shares that Phil has resigned and we wish him and his family the very best
 - B. Rachmuths have not dropped their lawsuit; review date set for 6/28

1. Mixed response to Lerner dropping our claim, recommended by our experts

V. HOS Report - Allison (from Hollis)

- A. Review of past events - 2nd Grade, Shabbat dinners, model Seders, 5th grade project
- B. Current - ERB testing this week (not high stakes testing, used for curricular and instructional decisions), Yom HaShoah Commemoration
- C. Yom Hazikaron next week with siren, Yom HaAtzmaut next week, Jump Rope for Heart, 5th Grade to Washington, D.C. with teachers, Field Day
- D. Graduation on Sunday, June 5th at Judea, 4pm
- E. Enrollment update - looking more promising, ESL needed for 7 students enrolling from Israel, Raleigh outreach
- F. Challenge - desire selling the bus; need help selling and getting a fair rate
 1. Discussion ensues regarding costs, not particularly helpful for recruitment

VI. Development Report

- A. Report in Dropbox from yesterday's committee meeting
- B. Trying to close the gap in the Lerner Fund for parents who haven't given (follow-up calls); most are new to donating to the Lerner Fund
- C. Discussion ensues regarding calls, people we know, best practice, etc.
 1. Email addresses are requested in addition to phone calls
 2. Script forthcoming for names we sign up for
 3. Make calls prior to the Annual Meeting?
- D. Volunteer solicitors recommended
- E. Question regarding Development Dashboard on Endowment
 1. Pledges are not in cash, many are legacy or over a number of years
 2. Once there is cash, we will receive reports from the Greensboro Foundations

VII. Annual Meeting

- A. Agenda shared - D'var Torah, State of the School with some survey results and possibly an update/share from Kersten, Board updates & survey results with lawsuit update, Preschool update, Budget, Slate of Candidates
 1. Discussion regarding lawsuit update; allow questions, but suggestion to not add it on the agenda
 2. Request made for Kersten to speak about academic changes she's made; recommendation made to Allison, it's Allison's decision
 3. Bios for Slate go out on Thursday
- B. Slate shared; put together by Committee on Trustees (CoT)
 1. People are always & often asked!
 2. Hollis shares all names
 3. President-elect - Etan makes motion to approve Grace as President-Elect, Tal seconds
 - a) Grace leaves room - Unanimous all in favor (10); motion passes

4. Grace makes a motion to approve the remainder of the Slate, Etan seconds
 - a) Unanimous all in favor (11); motion passes

VIII. Security Report

- A. Hollis introduces Kathryn and references the extent of work the Security committee has taken on prior to presenting her report
- B. Kathryn shares here report including recommendations
 1. Consultant
 2. PA system
 - a) Currently, teacher phones cannot call across classrooms but must go through the front desk
 3. Window glazing
 4. New locks (perhaps take on as volunteers)
 5. Officers on duty for events
 6. Better relationship with DPD
- C. Top priority is to bring in Guy Saperstein to help make priority decisions, training, etc. to happen in early June
- D. Questions and discussion
 1. "Improving" the glass in the door versus replacing with solid doors?
 2. Training for teachers
 3. Written plan already in place for hostile situation - Guy would provide a personalized plan
 4. Guy may have additional recommendations/alternatives and therefore we may want to wait to decide on other recommendations prior to consultation
 - a) He tends to defer to human resources & training
 - b) Walkie-talkie suggestion discussed
 5. Fundraising recommended
- E. More to come after Guy's report

IX. Allison's year-end review is in process

- A. 1 question on parent survey
- B. 360 surveys to Faculty/Staff and to Board
- C. Report on year-end review goes to Allison before the Board

X. Adjourn - meeting ended at 8:11pm

Minutes taken by Christy Brooks, Secretary

Next meeting: Tuesday, June 7, 2016 6:30-8:30PM at Levin JCC Israel Center

5th Grade Graduation: Sunday, June 4, 2016 4:00pm

Annual Meeting: Sunday, May 15, 2016 1:00pm